

Board Meeting Minutes Craigie Heights Primary Independent Public School

DATE:	22 February 2023	CHAIR PERSON:	Alison O'Neill
TIME:	3.30pm	MINUTE SECRETARY:	Carissa Carroll

ATTENDEES:	Alison O'Neill, Glen Bewick, Carissa Carroll, Melissa Aspinall, Jonathan Morland-Barrett, Karen Pope, Jessine Bonzas
APOLOGIES:	Karen Smith, Cherie Beasley, Natalie Eastman, Christopher May, Karen Mitchell

ITEM REF	ITEM	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.0	Acknowledgement of Country	We respectfully acknowledge the past and present traditional custodians of this land on which we are meeting, the Noongar people. It is a privilege to be meeting on Whadjuk country. We also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all children and people in Australia.	
2.0	Attendance- Apologies	Listed above	
3.0	Observers/ Conflict of interest	nil	
4.0	Confirmation of Previous Minutes	Resolution: The minutes of the previous Board Meeting held on 7th December be taken as a true and accurate record.	
		MOVED: Karen Pope SECONDED: Carissa Carroll	
5.0.	Business Arising from Previous Minutes	Uniform Concept Alison contacted Uniform Concept regarding the Year 6 'Leaders' shirts – timeline for availability. Uniform Concepts won't be making a size 8 leaders shirt.	Alison will contact in 2 weeks to see if the shirts are available
6.0	Correspondence	6.1 Correspondence In: nil	
		6.2 Correspondence Out: nil	

7.0	Standing Orders Principal's Report	7.1 Principal's Report Glen gave credit to the students and staff for a great start to the year. Please see the attached Principal Report		
8.0. Agenda items	8.1 Student Census			
		At census, as of Friday 17th February, our student enrolments were: 382 funded students.		
		Which included the following student characteristics:		
		Aboriginal – 14 students		
		Disability allocation – 10 students		
		EALD Support – 7 students		
	8.2 Student Centred Funding	Carissa Carroll requested an updated Financial Summary to b		
		Presented by Bernie McCleary – see attached documentation.	presented	
		8.3 Draft Budget 2023		
		Presented by Bernie McCleary – see attached documentation.		
		Carissa Carroll outlined the technology needs of the school – 42 new iPads, 17 Desktop computers, upgrades for switches/WAP		
		Alison O'Neill outlined the Junior Primary requirements		
		Melissa Aspinall asked, "What can the P&C help with?"		
		Jessine Bonzas applies for many grants that boost the school funding		
		Bernie was thanked for a job well done.		
		8.4 Curriculum Update		
		CC talked to the English and Mathematics Handbooks. The need to build capacity in staff so everyone has the same knowledge and pedagogy. Credit given to Karen Smith in compiling the Handbooks in collaboration with key staff members.		
		8.5 Update Terms of Reference		
		2015 Terms of Reference needs to be updated to reflect 2020 version.	Glen to edit 2015 version and present at next meeting.	
		8.6 School Board Membership update	Need to follow up Karen, Sherrie	
		Jonathon 2021 – 2023	& Natalie tenure	
		Melissa 2021 – 2023		
		Speadsheet added to file.		
		We need to go through the process to get a new family member.		

		Discussion member.	on around continuing (Christophe	r May – the b	oard considered I	nim a valuable			
		Glen proposed to invite Caitlin Collins MLA Hillarys to be a community representative for a one year invitation – received happily								
		8.7 Scho	8.7 School times discussion and proposal for change							
		Glen Bewick – we are looking for a model with consistent hours in consultation with the community. Jonathon mentioned students could play first, then eat.								
9.0	Any Other Business	Jessine	Bonzas – ACSF							
		• F	 Reconciliation Action Plan (RAP) – has passed the first level of approval. Now waiting on Reconciliation Australia to rectify it. 							
		 Professor "Uncle" Simon Forrest led our staff through an 'On-Country' experience for our Staff Development Day. Along the Swan River and through the Swan Valley. Focused on the story of Yagan and Uncle Simon's connections to the land. Reflection journal for staff. Recognising the Factions as Totems. 								
		• F	Reconciliation Student Team – 14 students, promoting student voice							
		Expected PBS behaviours art project in the pipeline.								
		• F	Fathering group to be named with a Noongar word. Input from Uncle Simon.							
		• 1	NAIDOC grants to support our projects.							
		After School Care Zigzags – due for a new lease in 2024.								
		Melissa requested that meeting documentation be distributed a week prior to the meeting								
NEXT ME	EETING: 17 May 2023, 3.30p	m MI	EETING CLOSED	5:00pm		SIGNED:				
							CHAIRPERSON		DATE	
SIGNED:	PRINCIPA	AL	DATE							
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