



Board Meeting Agenda Craigie Heights Primary Independent Public School

DATE:	24 April 2024	CHAIRPERSON:	Alison O'Neill
TIME:	3.05pm	EXECUTIVE OFFICER:	Jenny Clothier

ATTENDEES:	Alison O'Neil, Gary Bryant, Carissa Carroll, Karen Smith, Jenny Clothier, Liz Clarke, Cherie Beasley, Timothy Kirkwood, Natalie Eastman, Stephen Catania
APOLOGIES:	Adam Alessandrino, Karen Pope

ITEM REF	ITEM	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.0	Acknowledgement of Country	We respectfully acknowledge the past and present traditional custodians of this land on which we are meeting, the Noongar people. It is a privilege to be meeting on Whadjuk country. We also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all children and people in Australia.	Alison O'Neil
2.0	Attendance-Apologies	Listed above	Alison O'Neil
3.0	Observers/ Conflict of interest	Nil	Alison O'Neil
4.0	Noting of Previous Minutes	Resolution: The minutes of the previous Board Meeting held on 28 th February 2024 to be taken as a true and accurate record. MOVED: CB SECONDED: KS	Alison O'Neil
5.0.	Business Arising from Previous Minutes	5.1 Staffing Outcomes Successful applicant for Phys Ed 0.6FTE (3 days) position was Paris Browne Harmer. Teacher Pool which is open for 2 years until end of 2025 had 10 successful applicants added with 3 teachers given Fixed Term contracts until the end of the year: Emma Woodsmith – Year 3 Danae Taylor – Year 2 Desiree Riley – Year 3 & 4	Gary Bryant

		<p>Auslan position had 2 applicants with both withdrawing so position currently unfilled. We are currently trialling some teachers as we wish to maintain Auslan and are looking for skilled practitioner.</p> <p>5.2 PSR</p> <p>PSR gives us the opportunity to reflect on our school performance and to celebrate our achievements over the past few years. All documentation for PSR to be submitted by 7th May 2024 to our school reviewer followed by them visiting our school on Thursday 16th May for actual review process. Assessment is against “The Standards” and our domains which are:</p> <ul style="list-style-type: none"> • Relationships and Partnerships • Learning Environment • Leadership (across the whole school) • Use of resources • Teaching Quality (new process we have introduced – Centre of Excellence and Explicit Teaching) • Student achievement & Progress (we are we at and what can we do better) <p>Members from our staff and school boards will participate with our School Board requiring 2 or 3 members to talk to reviewers about their role and experiences being a board member. Alison to organise for herself and 2 members to attend on 16th May from 1:50pm to 2:20pm. Discussion will be around:</p> <ul style="list-style-type: none"> • What are we doing? • What evidence do we have? • What improvement can we make? • What next <p>The PSR outcome will influence our next School Business Plan and these results will give us further direction to progress.</p>	Gary Bryant
6.0	Welcome to Board Members	<p>6.1 Members Update</p> <p>Natalie Eastman has resigned her position as staff representative. Jenny to send out email to all staff asking for nominations.</p>	Alison O’Neil
7.0.	Agenda items	<p>7.1 Annual report</p> <p>New 2023 Annual report hard copy given to all board members.</p>	Gary Bryant

SIGNED:	PRINCIPAL	DATE
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